

SECONDARY CITIZENSHIP CONFIRMATION PROCESS

Jersey College has established the following procedures relative to the secondary citizenship confirmation process for Title IV financial aid applicants who have indicated that they are eligible non-citizens or permanent residents of the United States. If the primary confirmation process does not confirm eligible Title IV applicant status and the student submits reasonable evidence of eligible status, Jersey College will initiate the secondary confirmation process.

Students have 30 days from the date Jersey College receives the output document or 30 days from the student's receipt of this document (whichever is later) to submit documentation for consideration of eligible non-citizen status.

Failure to submit the information by the deadline prevents Jersey College from disbursing any Title IV funds or certifying the student as eligible for any Title IV funds. Jersey College will not make the decision regarding "eligible non-citizen" status without the student having the opportunity to submit documentation supporting a claim of eligibility.